



Family Peace Festival 2009

Sunday, September 13, 2009 * 11:00 am to 5:00 pm
St. Joseph's Villa, 8000 Brook Road, Richmond, VA 23227
www.familypeacefestival.org

Dear Friend and Supporter,

Peace be with you...

We would like to invite you to help support this important program our community. Come and enjoy a world with no borders—just curiosity and mutual respect. Included at the FPF are children's activities (art projects and games), terrific food (variety of ethnic foods) and a line-up of musical events.

- **Vendors:** All peaceful vendors great and small are welcome to sell at the Festival. Introduce your business in a family-friendly and fun environment.
- **Exhibitors:** Peaceful nonprofits and other groups are welcome to exhibit at the Festival. Raise funds and introduce your group to the community in a family-friendly and fun environment.

For additional information, please contact the Vendor Coordinator:

tables@familypeacefestival.org

Early Registration deadline is July 31, 2009.

Late registrations will be accepted until August 15th – with an additional \$25.00 late fee.

VENDOR / EXHIBITOR INFORMATION

- Vendor set-up time is Sunday, September 13, 2009, between 10:00-10:30 a.m.. Please report promptly for table assignment, I.D. badge, and agenda/program.
- No vendor will be allowed to set-up without paying in full (non-profit exhibitors: \$25.00; vending/sales: \$75). Payment is due by July 31, 2009. Any registrations or payments received after July 31st 2009 will be charged an additional \$25.00 fee. The final deadline for registration and payment is August 15, 2009.
- We will provide a table and 2 chairs for an additional \$15.00.
- Vending outside of designated areas will not be permitted. Vending location will be in an open area on the premises of the St. Joseph's Villa.
- Family Peace Festival 2009 reserves the right to cancel this agreement if the vendor attempts to sell / display items objectionable to a peaceful environment.

VENDOR / EXHIBITOR GUIDELINES

Thank you for your interest in supporting the Family Peace Festival as a vendor/exhibitor.

In order to help the Family Peace Festival be a positive experience for everyone, we ask that all exhibitors agree to certain ground rules. Please agree to the principles and guidelines on this page by signing the attached form and returning the signed copy to the Festival committee along with your registration form and exhibition fee. By signing the Event/Exhibitor Agreement form, you agree to the following principles of the Family Peace Festival:

1. Exhibitors agree to support the goals and principles of the Festival. In particular, Exhibitors acknowledge that the Festival participants and organizers are committed to creating a safe environment that welcomes all who are willing to come and explore expressions of peace. Exhibitors further acknowledge that the Festival aims to encourage future cooperation and collaboration among the diverse communities of Richmond.
2. Exhibitors accept that as a consequence of the Festival's commitment to diversity, groups and individuals may be present who adhere to beliefs that they do not agree with, and perhaps even that they oppose strongly. The Festival committee expects that all participants in the Festival will come with tolerance, open hearts and a willingness to see past their differences to the central truth of peace and love. The Festival committee also expects that participants will not use the Festival to condemn other movements, ideas, beliefs, political positions, nor any religious or cultural practices.
3. Exhibitors accept that the Family Peace Festival is not an appropriate place to attempt to lobby. Exhibitors are welcome to teach others about their faith or their organization, and explain how it offers a path to peace, fellowship and spiritual truth – but the Festival committee asks that Exhibitors do so through positive examples.
4. Exhibitors agree to adhere to the following rules established by the Festival organizers:
 - Please do not ask people to sign petitions
 - Please do not display or circulate materials directly requesting people to vote for or against specific laws, constitutional amendments, political programs, politicians or political parties
 - Please do not display or circulate materials disparaging the beliefs or practices of any other persons or groups
 - Please DO display information about the positive activities and benefits of your organization, and in particular those activities which support peace and enlarge understanding and cooperation in the community
 - Exhibitors MAY display materials that state and explain their organization's position on topical issues, provided these materials aim solely to educate and inform people about why the organization believes as it does, and that the materials are otherwise in accordance with the principles of the Family Peace Festival as outlined above
 - Exhibitors MAY have a sign-up sheet through which interested people can request further information about their group, and Exhibitors MAY publicize events where people can learn more about their organization, though the Festival committee does ask that such publicity respect the spirit of the guidelines above.

In order to help us create the most positive environment possible, we ask that Exhibitors include with this application copies of materials they plan to display and circulate at the Festival (or descriptions of the materials, or examples of similar materials). If the Festival organizers have any concerns about the materials arising from the guidelines set out above, we will contact the Exhibitor and do our best to resolve them. In the event that the Exhibitor and the Festival organizers cannot find a mutually satisfactory resolution to their concerns, the Festival committee will refund the Exhibitor's exhibition fee and ask that they not exhibit the materials at the Festival. In the event that materials that the Festival organizers have not previously examined are circulated at the Festival, and that the Festival organizers deem to be inappropriate, the organizers will ask that the Exhibitor remove the materials.

Family Peace Festival 2009

EVENT EXHIBITOR AGREEMENT

Please complete and return this agreement (2 pages) along with a copy of your mission statement and payment to the address listed below.

NON-PROFIT ORGANIZATION: (yes/no) **FOR PROFIT/SALES:** (yes/no) **FOOD VENDOR:** (yes/no)

BUSINESS NAME: _____

CONTACT PERSON & TITLE: _____

E-MAIL: _____

WEBSITE: _____

TELEPHONE: _____ FAX #: _____

ADDRESS: _____

LIST MERCHANDISE / PRODUCTS / LITERATURE: _____

MISSION STATEMENT: _____

Amount Due and Included with this Agreement:

\$ _____ \$25.00 non-profit exhibitor; \$75.00 sales/vendors
(non-refundable payment)

\$ _____ \$25.00 late fee if paid after 7/31/09

\$ _____ \$15.00 to reserve a table and two chairs for my organization

\$ _____ **TOTAL ENCLOSED**

The check should be made out to RPEC (Richmond Peace Education Center). Please indicate "Family Peace Festival" in the memo portion of the check. The fiduciary agent for the Family Peace Festival is the Richmond Peace Education Center, a 501(c)3 nonprofit organization.

Signed agreement and checks should be mailed to:

Richmond Peace Education Center
Attn: Family Peace Festival
400 W. 32nd St.
Richmond, VA 23225

EVENT EXHIBITOR AGREEMENT

The Family Peace Festival 2009 and the Richmond Peace Education Center assumes no liability for loss or damage to merchandise and reserves the right to limit the vendor to the sale of certain items, subject to the terms of this agreement.

I, _____, of _____,
do hereby agree to the terms and conditions of the Vendor/Exhibitor Guidelines and the right to vend during the Family Peace Festival 2009 on September 13, 2009.

SIGNATURE

DATE

Please include our website on the www.familypeacefestival.org web page (Yes/No):

Organization/company name: _____

www. _____

COMMENTS:

FOR OFFICE USE ONLY:

CHECK NO. _____

AMOUNT: \$ _____

___ non-profit exhibitor (\$25)
___ vendor/sales (\$75)

___ late fee (\$25 after 7/31/09)
___ table & chairs (\$15)

DATE RECEIVED: _____ (by 7/31/09 ____ / late ____)

MISSION STATEMENT : _____

VERIFICATION (initial) _____

COMMENTS: